

# ACADEMIC RECOMMENDATION LETTER

[Your Name]  
[Your Title/Position]  
[Your Institution]  
[Institution Address]  
[Date]

[Recipient's Name]  
[Recipient's Title/Position]  
[Recipient's Institution/Organization]  
[Institution/Organization Address]

**Dear** [Recipient's Name],

I am pleased to write this letter of recommendation for [Student's Full Name] under my supervision at [Your Institution] for [duration of academic relationship].

During [his/her] time in my [course/project/lab],[Student's Name] consistently showed exceptional academic prowess, dedication, and passion for [specific field/subject], standing out with strong [mention specific skills/strengths].

Throughout [Student's Name]'s academic endeavors, [he/she] demonstrated keen analytical skills and actively participated in [class discussions/laboratory work/research projects], underscoring [his/her] accomplishments. [He/She] is a diligent and detail-oriented student, showcasing excellent communication skills, as evidenced in [oral presentations/written assignments/research reports].

Beyond academic success, [Student's Name] exhibits strong character and integrity, collaborating effectively with peers, showcasing leadership, and fostering a positive academic community.

I am confident that [Student's Name] has the intellectual capacity, work ethic, and interpersonal skills to excel in [his/her] future academic endeavors. [He/She] would be a valuable addition to any academic program or research project.

If you have any further questions or require additional information, please feel free to contact me at [Your Email Address] or [Your Phone Number].

Thank you for considering [Student's Name] for [program/admission/position]. I have no doubt that [he/she] will continue to impress and contribute to your institution as [he/she] has to ours.

Sincerely,  
**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_